

SCRUTINY TOPIC ASSESSMENT FORM FOR COUNCILLORS
'ONE PAGE STRATEGY'

What is the broad topic area?

**Reducing the Carbon Footprint in the Privately Rented Sector
(Heslington, Hull Road & Fishergate Wards)**

What is the specific topic area?

i.e. what should be included & excluded from the topic? what are the driver behind the topic?

Ambitions for the review:

i.e. what is the review trying to achieve & why e.g. financial / efficiency savings and/or performance improvements? what will be different as a result of the review?

(For completion by the relevant Overview & Scrutiny Committee)

Does it have a potential impact on one or more sections of the population?

Yes No

Is it a corporate priority or concern to the council's partners?

Yes No

Will the review add value? and lead to effective outcomes?

Yes No

Will the review duplicate other work?

Yes No

Is it timely, and do we have the resources?

Yes No

If the answer is 'Yes' to all of the above questions, then the Committee may decide to proceed with the review. To decide how best to carry

out the review, the Committee will need to agree the following:

1) Who and how shall we consult?

i.e. who do we need to consult and why? is there already any feedback from customers and/or other consultation groups that we need to take account of?

2) Do we need any experts/specialists? (internal/external)

i.e. is the review dependent on specific teams, departments or external bodies? What impact will the review have on the work of any of these?

3) What other help do we need? E.g. training/development/resources

i.e. does this review relate to any other ongoing projects or depend on them for anything?

what information do we need and who will provide it? what do we need to undertake this review e.g. specific resources, events, meetings etc?

4) How long should it take?

i.e. does the timings of completion of the review need to coincide with any other ongoing or planned work